

**INFORMAL PUBLIC NOTES OF THE EPPING FOREST & COMMONS  
COMMITTEE  
Thursday, 19 September 2024**

Notes of the meeting of the Epping Forest & Commons Committee held at  
Committee Room - 2nd Floor West Wing, Guildhall on Thursday, 19 September  
2024 at 10.00 am

**9. PROJECT PRIORITISATION PROCESS**

The Committee received a report which proposed a project prioritisation process for Epping Forest and Commons Committee which would inform the development and implementation of the five-year business plan.

*As the Committee was formally inquorate for business relating to the Commons, it was only able to take a decision on the project prioritisation criteria and process relating to the Epping Forest charity. However, those present at the meeting expressed support for the recommendation regarding The Commons and acknowledged the City Corporation's urgency procedures under Standing Order 41(a).*

**18. RISK MANAGEMENT UPDATE REPORT**

The Committee received a report aiming to provide assurance that risk management procedures in place within the Environment Department were satisfactory and met the requirements of the Corporate Risk Management Framework and the Charities Act 2011.

*As the Committee was formally inquorate for business relating to the Commons, it was only able to take a decision on the project prioritisation criteria and process relating to the Epping Forest charity. However, those present at the meeting expressed support for the recommendation regarding The Commons and acknowledged the City Corporation's urgency procedures under Standing Order 41(a).*

**The meeting ended at 12.19 pm**

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Chairman

**Contact Officer: Callum Southern  
Callum.Southern@cityoflondon.gov.uk**